

## **Charges for the Organ Donor/Transplant Committee Chair, 2025-2026**

1. Shall prepare an article for the spring Advocate to promote National Donate Life Month (April) and National Donate Life Blue & Green Day.
2. Shall request from all Regional Directors information about how National Donate Life Month was celebrated in that region. Shall prepare an article for the fall Advocate highlighting the various Chapter celebrations submitted.
3. Shall coordinate a Donate Life contest and be responsible for presenting the awards to the winners during the General Membership meeting at the national training conference.
4. Shall ensure that national training conference planners have access to displays, swag, etc., for use at national training conference that promote organ donation and transplantation.
5. Shall assist the national training conference planners with soliciting a speaker relating to current issues in organ donation/transplantation.
6. Shall respond to chapter and members request for information about organ donation and transplantation.
7. Shall report to the mid-year Board meeting and the annual General Membership meeting, summarizing in a 1-page executive summary highlights for reading at the General Membership meeting.
8. Shall inform committee members of the committee duties and keep them informed of progress in fulfilling those duties.
9. Shall mentor their successor in this role.
10. Shall send copies of all corresponding to the NADE President and President-elect.
11. When the term of office ends, shall image all appropriate records, and submit those records that have not previously been submitted to the NADE Secretary.