

## **Charges for the Non-Dues Revenue Committee Chair, 2025-2026**

1. Shall identify sources of non-dues revenue including, but not limited to, fundraisers, donations, promotions, rebates, etc., and coordinate said activities.
2. Shall solicit vendors to promote advertising in the Advocate.
3. Shall review and revise pricing structure for advertising in the Advocate as needed.
4. Shall be responsible for the purchase, resale, and storing of NADE promotional merchandise.
5. Shall coordinate with the Past President to plan the annual national training conference.
6. Shall attend the annual national training conference to direct the annual silent auction and sale of NADE promotional merchandise.
7. Shall report to the mid-year Board meeting and the annual General Membership meeting, summarizing in a 1-page executive summary highlights for reading at the General Membership meeting.
8. Shall inform committee members of the committee duties and keep them informed of progress in fulfilling those duties.
9. Shall mentor their successor in this role.
10. Shall send copies of all correspondence to the NADE President and President-elect.
11. When the term of office ends, shall image all appropriate records, and submit those records that have not previously been submitted to the NADE Secretary.