

Charges for the DDS Medical Consultant Committee Chair, 2024-25

1. Shall communicate with all members of the committee on a frequent basis to obtain input as requested by the NADE President regarding issues that are of concern to DDS Medical Consultants and shall share this information with the NADE President.
2. Shall provide input as requested by the NADE President on proposed medical listing changes prior to NPRM publication.
3. Shall work with the members of the committee and the NADE President to determine the most appropriate manner to address concerns and issue of DDS Medical Consultants.
4. Shall prepare an article for the winter Advocate that outlines functions of this committee and encourages member input.
5. Shall report to the mid-year Board meeting and annual General Membership meeting, summarizing in a 1-page executive summary highlights for reading at the General Membership meeting.
6. Shall inform committee members of the committee duties and keep them informed of progress in fulfilling those duties.
7. Shall mentor their successor in this role.
8. Shall send copies of all correspondence to the NADE President and President-elect.
9. When the term of office ends, shall image all appropriate records, and submit those records that have not previously been submitted to the NADE Secretary.