



To: NADE Board of Directors
From: Patricia Chaplin, Outgoing NADE Treasurer
Date: February 17, 2020
Subject: NADE Mid-Year Treasurer's Report

In my last months as the NADE Treasurer, I continued to prepare the monthly financials as well as assist in the preparation of the yearly budget.

I have reimbursed any requested travel expenses, which have just been recent with upcoming mid-year.

I have also sent out 6 membership grants at the request of the Membership Director within the last few months.

I regularly check our PO Box, mailing in and entering all membership renewals and new memberships.

I have attended all required NADE meetings.

I have answered any questions to the best of my abilities and will continue to do so.

I worked closely with our new Treasurer to make this transition as smoothly and have helped with re-introducing her to her role as NADE Treasurer.

I want to thank this NADE Board for allowing me to take on the role of the NADE Treasurer over these last few years. It is been quite the adventure.

Respectfully Submitted,

Patricia Chaplin